

JOB DESCRIPTION

Indicate functions required by selecting the appropriate block

Child minding / baby sitting	Laundry – machine wash
Minding old/sick employer or relative	Laundry – hand wash
General tidying of house	Hanging out of laundry
Making of beds	Washing of curtains
Vacuuming of carpets	Ironing
Vacuuming of upholstery	Small mending job, e.g. replacing buttons, hems, etc
Dusting	Defrosting and cleaning fridge & freezer
Wiping down of all appliances e.g. T.V etc	Cleaning of windows and glass doors inside and out
Cleaning of walls, light switches, doors etc	Cleaning of all used equipment e.g. vacuum cleaner
Cleaning of ornaments	Packing away of groceries
Cleaning of toilets, basins, baths, showers, taps etc.	Removal of refuse for collection
Mopping of tiled/vinyl floors	Sweeping of outside patios, steps, etc
Cleaning of inside of cupboards	Wiping down of outside lights
Cleaning of stove and oven	Cleaning of outside room's and cloakroom
Preparation/cooking of breakfast	General driving duties and errands
Preparation/cooking of lunch	Wash cars
Preparation/cooking of supper	Maintain garden in clean and tidy condition
Setting of table	Caring for pool
Cleaning away after breakfast/lunch/supper	Mow lawns
Polishing of floors and verandas	Weeding
Cleaning brass and silver	Trimming and pruning
Washing of Walls	Washing and grooming of dogs
Other.....	Painting of walls
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